

## Note for Information

### CCS-M China Case Study Seminar (C3S1): CCS Policy Framework and Applied Technologies

6-8 November 2013, Shanghai

<b>Accommodation</b>	<p><u>Seagull Hotel</u> Address: No. 60 Huang pu Rd, Hong kou District, Shanghai, China Tel: +86-21-63251500 Fax: +86-21-63062950 Website: www.seagull-hotel.com</p>
<b>CCOP/SINOPEC Group Hotel Room Rates</b>	<p>Room type: <b><u>Single/Twin-bed Room</u></b> Price per night: River sight room: RMB <b><u>720</u></b> nett/ room/ night City sight room: RMB <b><u>560</u></b> nett/ room/ night USD equivalent: (if available)</p> <p><b><u>Room Benefit and Inclusion</u></b></p> <ul style="list-style-type: none"><li>• Daily International buffet breakfast</li><li>• Tea &amp; coffee making facilities</li><li>• Free use of Fitness Center</li><li>• Free internet</li><li>• Late check out till 14.00 hrs</li></ul> <p><b>SINOPEC, as the organizer, will reserve the hotel rooms on behalf of all delegates. Single rooms will be automatically reserved for each confirmed delegate (with confirmed flight details), unless there is a request for Twin shared room. Cancellation of room or no show will incur one night room charge which will fully be borne by the delegate. Any inquiry in regard to room reservation should be directed to the organizer.</b></p>
<b>Meeting Venue</b>	<p><b>Seminar on 6-7 Nov 2013 at <u>meeting room of hotel</u> / Fieldtrip on 8 Nov 2013 - To be announced</b></p>
<b>Internet</b>	<p>Free WiFi in lobby and meeting room</p>
<b>Evening Functions</b>	<p>Information about the sponsored dinners to be announced later.</p>
<b>Airport Transfer</b>	<p>Round-trip transfer service is arranged &amp; provided according to flight schedules. A representative from hotel will wait at the arrival hall with a signage of "CCOP" and/or "SINOPEC"</p>

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<b>Visa Requirements</b>	<p>CCOP participants will receive "<b>Acceptance Letter</b>" issued by the <b>CCOP TS</b> and an "<b>Official Invitation</b>" from <b>SINOPEC</b> via E-mail for the travel approval and visa requirements.</p> <p>Note: The delegates must possess a passport valid for at least six months upon the date of arrival.</p>
<b>Sponsorship</b>	<p><b>Daily Subsistence Allowance (DSA):</b> will be distributed to <b>sponsored</b> participants at registration on 6<sup>th</sup> Nov. from 8:30-9:00 am. This DSA covers accommodation (based on single occupancy rate), meals and any incidental expenses. Sponsored participants are to settle the payment of their room and personal expenses with the hotel directly.</p> <p><b>Air-tickets:</b> Sponsored participants are kindly requested to purchase the air-ticket for reimbursement upon the provision of original receipt indicating CCOP-approved airfare.</p>
<b>Travel Insurance</b>	<p>Delegates are strongly recommended to obtain the travel insurance plan that suits their needs.</p>
<b>Activity Record</b>	<p>A USB drive will be provided to all participants to record the presentations, final list and contact details of delegates and some pictures.</p> <p>A 1-day field work is planned in <u>Suzhou(TBC)</u>. Please bring appropriate field shoes, cotton shirt/pants, caps, backpacks, camera, umbrella, etc. More details will be provided later.</p>
<b>Currency</b>	<p>USD 1 ~ RMB <u>6.13</u>(as of Sep 2013)</p>
<b>Climate</b>	<p>November weather in Shanghai is the <u>autumn</u> season with temp ranging <u>12</u> to <u>22</u> degrees Celsius.</p>
<b>Time Zone</b>	<p>GMT +8</p>

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**For more information,  
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**Mr. Simplicio P. Caluyong**

CCS-M Program Coordinator  
CCOP Technical Secretariat  
CCOP Building  
75/10 Rama VI Rd., Phayathai, Ratchathewi, Bangkok 10400, Thailand  
Tel: +66 (0) 2644 5468, Fax: +66 (0) 2644 5429, Mobile +66 (0) 81 827 0527  
E-mail [sim@ccop.or.th](mailto:sim@ccop.or.th), [scaluyong@gmail.com](mailto:scaluyong@gmail.com)  
Website: [www.ccop.or.th/ccsm](http://www.ccop.or.th/ccsm), Skype: Sim Caluyong

**Mr. Qingfan Zhou**

CCS-M National Coordinator for China  
Division Director  
SINOPEC Exploration & Production Research Institute  
No.31,Xueyuan Rd.,Haidian District,Beijing, China  
Tel: 86-10-82312507  
Fax: 86-10-82312050  
E-mail: [21zhouqf@sohu.com](mailto:21zhouqf@sohu.com)

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