

## Note for Information

CCOP – DMF Workshop on the Application of  
UNFC 2009: Classification and Reporting of Petroleum Resources/Reserves  
and CO2 Injection Projects  
8-11 December 2014, Bangkok, Thailand

<b>Accommodation</b>	<b>MIRACLE GRAND CONVENTION HOTEL</b> 99 Kamphaeng Phet 6 Road, Talad-Bangkhen Laksi, Bangkok 10210, Thailand Tel: +66 (0) 2 575 5599   Fax : +66 (0) 2 575 5555 EMAIL: <a href="mailto:sales.mice@miraclegrandhotel.com">sales.mice@miraclegrandhotel.com</a>   WEBSITE: <a href="http://www.miraclegrandhotel.com">www.miraclegrandhotel.com</a>
<b>CCOP Group Hotel Room Rates</b>	Superior Single <b>THB 1,900 net/ room/ night inclusive of buffet breakfast and internet 1 user</b> Superior Twin <b>THB 1,900 net/ room/ night inclusive of buffet breakfast and internet 2 users</b>  <b><u>Room Benefit and Inclusion</u></b> <ul style="list-style-type: none"><li>• Welcome drink upon arrival</li><li>• Complimentary Breakfast from 06:00 – 10:30 hrs.</li><li>• Complimentary daily newspaper delivery to your room</li><li>• Late check-out until 16:00 hrs. (subject to room availability)</li></ul> <b>CCOP, as the organizer, will reserve the hotel rooms on behalf of all foreign participants. Cancellation of room or no show will incur one night room charge which will be fully borne by the delegate/participants. Any inquiry in regard to room reservation should be directed to the organizer.</b>
<b>Meeting Venue</b>	<b>GIMINI Room</b> 3 <sup>rd</sup> Floor, Miracle Grand Convention Hotel  The event is FREE and by invitation only. No registration fee required.
<b>Internet</b>	Free to all in-house guests. For others, internet access can be purchased at the Hotel.
<b>Evening Functions</b>	Information about the sponsored dinners to be announced later.
<b>Airport Transfer</b>	<b>All oversea participants are requested to take a taxi from the Airport to hotel.</b> For the sponsored participants, the cost of Taxi (~THB500/trip/person, including toll fee) will be added to your allowance. You may also use this Thai instruction to the taxi driver to bring you to our venue Hotel - <b>ไปโรงแรมมิราเคิลแกรนด์ ถนน กำแพงเพชร 6, หลักสี่ Tel: 02 575 5599 MIRACLE GRAND CONVENTION HOTEL”</b>

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<b>Visa Requirements for Foreign participants</b>	CCOP participants will receive “ <b>Acceptance Letter</b> ” issued by the CCOP TS as <b>organizer</b> via E-mail for the travel approval from their organizations  <b>Note:</b> The participant must possess a passport valid for at least six months upon arrival.
<b>Sponsorship</b>	<b>Daily Subsistence Allowance (DSA) for sponsored participants:</b> will be distributed at registration on 8 <sup>th</sup> December from 8:30-9:00 am. This DSA covers accommodation (based on single occupancy rate), meals and any incidental expenses. Sponsored participants are to settle the payment of their room and personal expenses with the hotel directly.
<b>Travel Insurance</b>	Foreign participants are strongly recommended to obtain the travel insurance plan that suits their needs.
<b>Activity Record</b>	A USB drive will be provided to all participants to record the presentations, final list and contact details of participants and some pictures.
<b>Currency</b>	USD 1 ~ THB32.9 (as of 1 Dec 2014)
<b>Climate</b>	December weather in Thailand with temp ranging 20 to 32 degrees Celsius in Bangkok.
<b>Time Zone</b>	GMT +7

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**For more information,  
please contact**

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**Dr. Trin Intaraprasong**

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