

CCOP – DMF Project on Petroleum Resources /Reserves Classification and Reporting System

**Workshop on Reporting of Petroleum Resources, Reserves and CO₂ Injection Projects (S4)
22-23 April 2015, Bangkok, Thailand**

Accommodation	<p>Sukosol Hotels 477 Si Ayuthaya Road, Phayathai, Bangkok 10400, Thailand T. 66 2247 0123 M. 66 81 823 0882 F. 66 2247 0165 E. kwanreun.bo@sukosolhotels.com W. www.sukosolhotels.com</p>
CCOP Group Hotel Room Rates	<p>Deluxe (Single/Twin) 2,600 baht net/night (inclusive of breakfast)</p> <p><u>Accommodations will be reserved according to the arrival and departure date, or depending on special requests. The accommodation settlement is on individual account.</u></p> <p><u>The cancellation fee for no show MUST be paid by each registered participant/company and is NOT the responsibility of the organizer.</u></p> <p><u>Any consumption from the mini bar will be charged to the guest account.</u></p>
Meeting Venue	<p>Kornkamol I – II</p> <p>The event is FREE and by invitation only. No registration fee required.</p>
Internet	<p>Free Wi-Fi facilities at whole hotel areas including all guest rooms, restaurants, lobby areas and swimming pool areas for both in-house guests and outside guests who are dining at our restaurants.</p>
Evening Functions	<p>Information about the sponsored dinners to be announced later.</p>
Airport Transfer	<p>Participants must arrange their own airport - hotel transfers. The hotel is close to Phayathai BTS and Airport link stations- convenient for airport transfers and when shopping in Bangkok! Cost of airport transfer is included in the DSA for sponsored participants.</p>
Visa Requirements for Foreign participants	<p>CCOP participants will receive <i>“Acceptance Letter” issued by the CCOP TS as organizer</i> via E-mail for the travel approval from their organizations Note: The participant must possess a passport valid for at least six months upon arrival.</p>

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Sponsorship	<p><i>Daily Subsistence Allowance (DSA) for sponsored participants:</i> will be distributed on day 1 of the workshop. This DSA covers accommodation (based on single occupancy rate), meals and any incidental expenses. Sponsored participants are to settle the payment of their room and personal expenses with the hotel directly.</p>
Travel Insurance	<p>Foreign participants are strongly recommended to obtain the travel insurance plan that suits their needs.</p>
Activity Record	<p>A USB drive will be provided to all participants to record the presentations, final list and contact details of participants and some pictures.</p>
Currency	<p>1.00 USD = 32THB as of April 2015</p>
Climate	<p>36°C Max Daytime Temperature in April in Bangkok, Thailand 27°C Min Night-time Temperature in April in Bangkok, Thailand</p>
Time Zone	<p>GMT +7</p>
For more information, please contact	<p>Mr. Simplicio P. Caluyong CCS-M Program Coordinator CCOP Technical Secretariat CCOP Building 75/10 Rama VI Rd., Phayathai, Ratchathewi, Bangkok 10400, Thailand Tel: +66 (0) 2644 5468, Mobile +66 (0) 81 827 0527 E-mail sim@ccop.or.th, scaluyong@gmail.com Website: www.ccop.or.th/ccsm, Skype: Sim Caluyong</p>