

Note for Information

CCS-M National Coordinators Meeting (M2)
15-16 February 2016, Bangkok, Thailand

Accommodation	Century Park Hotel 9 Ratchaprarop Rd., Pratunam-Victory Monument, Bangkok 10400, Thailand Tel : (66) 02-246-7800 Ext. Sales & Marketing Fax : (66) 02-246-4583 Wed Link : http://centuryparkhotel.com E-mail : bq.centuryparkhotel@gmail.com : banquet@centuryparkhotel.com
CCOP Group Hotel Room Rates	Superior Single room Baht. 2,600.-nett / room / night Superior Twin room Baht. 2,900.-nett / room / night (The above room rates are inclusive of tax) Complimentary : International buffet breakfast : Wi-Fi : Coffee and tea making facilities in room : Use of Fitness Center, Swimming pool : Daily shuttle bus to various shopping centers and airport link Payment : All expenses will be paid by guest own account <u>Accommodations will be reserved according to the arrival and departure date, or depending on special requests. The accommodation settlement is on individual account.</u>
Meeting Venue	CCOP Building CCOP will provide car/van from Hotel to CCOP Building and CCOP Building to the hotel
Internet	Free Wi-Fi facilities at CCOP Building
Evening Functions	Information about the sponsored dinners to be announced later.
Airport Transfer	Participants must arrange their own airport - hotel transfers. The hotel is close to BTS station- convenient for airport transfers and when shopping in Bangkok! Cost of airport transfer is included in the DSA for sponsored participants.
Visa Requirements for Foreign participants	CCOP participants will receive “Acceptance Letter” issued by the CCOP TS as organizer via E-mail for the travel approval from their organizations Note: The participant must possess a passport valid for at least six months upon arrival.

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Sponsorship	Daily Subsistence Allowance (DSA) for sponsored participants: will be distributed on day 1 of the Meeting/workshop. This DSA covers accommodation (based on single occupancy rate), meals and any incidental expenses. Sponsored participants are to settle the payment of their room and personal expenses with the hotel directly.
Travel Insurance	Foreign participants are strongly recommended to obtain the travel insurance plan that suits their needs.
Activity Record	A USB drive will be provided to all participants to record the presentations, final list and contact details of participants and some pictures.
Currency	1.00 USD = 36THB as of 1 8 January 2016
Climate	36°C Max Daytime Temperature in September in Bangkok, Thailand 27°C Min Night-time Temperature in September in Bangkok, Thailand
Time Zone	GMT +7
For more information, please contact	Mr. Simplicio P. Caluyong CCS-M Program Coordinator CCOP Technical Secretariat CCOP Building 75/10 Rama VI Rd., Phayathai, Ratchathewi, Bangkok 10400, Thailand Tel: +66 (0) 2644 5468, Mobile +66 (0) 81 827 0527 E-mail sim@ccop.or.th , scaluyong@gmail.com Website: www.ccop.or.th/ccsm , Skype: Sim Caluyong