

Note for Information

CCS-M Training Course 6 (T6):
Training Course on Sequence Stratigraphy, Phnom Penh, 25-29 April 2016

Accommodation	Sunway Hotel Phnom Penh No. 1, Street 92, Sangkat Wat Phnom, P.O. Box 633, Phnom Penh 12202 Kingdom of Cambodia Tel: +855 23 430 333 Fax: +855 23 430 339 www.sunwayhotels.com
CCOP Group Hotel Room Rates	<p>- Deluxe room (31sqm): US\$85.00 nett for single US\$95.00 nett for double or Twin (The above room rates are inclusive of tax)</p> <ul style="list-style-type: none">• Prevailing 10% Government Taxes, 10% Service Charge, 2% Accommodation Taxes• Daily buffet breakfast• Free WiFi all in guest rooms and hotel outlets.• Complimentary Coffee / Tea making facility, bottled drinking water in the room• Complimentary usage of Hotel's Gym, Sauna, Steam Bath and Jacuzzi (Jacuzzi is applicable for gentlemen)• Complimentary Airport pickup and transfer <p>Payment : All expenses will be paid by guest own account</p> <p><u>Accommodations will be reserved according to the arrival and departure date, or depending on special requests. The accommodation settlement is on individual account.</u></p> <p><u>The cancellation fee for no show MUST be paid by each registered participant/company and is NOT the responsibility of the organizer.</u></p> <p><u>Any consumption from the mini bar will be charged to the guest account.</u></p>
Meeting Venue	TBC
Internet	Free Wi-Fi facilities in hotel
Evening Functions	Information about the sponsored dinners to be announced later.
Airport Transfer	Complimentary Airport pickup and transfer Round-trip transfer service is arranged & provided according to flight schedules. A representative from the Hotel will wait at the arrival hall with a signage "CCOP" and/or "Sunway Hotel"

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Visa Requirements for Foreign participants	CCOP participants will receive “ <i>Acceptance Letter</i> ” issued by the <i>CCOP TS as organizer</i> via E-mail for the travel approval from their organizations Note: The participant must possess a passport valid for at least six months upon arrival.
Sponsorship	<i>Daily Subsistence Allowance (DSA) for sponsored participants:</i> will be distributed on day 1 of the Meeting/workshop. This DSA covers accommodation (based on single occupancy rate), meals and any incidental expenses. Sponsored participants are to settle the payment of their room and personal expenses with the hotel directly.
Travel Insurance	Foreign participants are strongly recommended to obtain the travel insurance plan that suits their needs.
Activity Record	A USB drive will be provided to all participants to record the presentations, final list and contact details of participants and some pictures.
Currency	1.00 USD = 4,037.88KHR as of March 2016
Climate	33°C Max Daytime Temperature in March in Phnom Penh, Cambodia 22°C Min Night-time Temperature in March in Phnom Penh, Cambodia
Time Zone	GMT +7
For more information, please contact	Mr. Simplicio P. Caluyong CCS-M Program Coordinator CCOP Technical Secretariat CCOP Building 75/10 Rama VI Rd., Phayathai, Ratchathewi, Bangkok 10400, Thailand Tel: +66 (0) 2644 5468, Mobile +66 (0) 81 827 0527 E-mail sim@ccop.or.th , scaluyong@gmail.com Website: www.ccop.or.th/ccsm , Skype: Sim Caluyong Mr. Lim Vatha Director Department of International Petroleum Ministry of Mines and Energy #13-14 Russian Blvd, Sangkat Kakab Khan Posenchey, Phnom Penh, Cambodia Tel: 855-888-998877, Fax: 855-23-0219 584 E-mail: limvatha@gmail.com